

MAY 7, 2013

**EXECUTIVE COMMITTEE
8:00 A.M.**

ROYAL COURT RESTAURANT

PRESENT: M. Coldren, A. Hendrix, J. McPheeters, M. Stamm
EXCUSED: C. Haynes, A. Pedersen, L. Patz, P. McKee
STAFF: J. Mattick, J. Luu

CALL TO ORDER/APPROVAL OF MINUTES

The meeting began at 8:05 a.m.

APPROVAL OF MINUTES

The minutes of April 10, 2013 were deferred to the June meeting.

NOMINATING COMMITTEE UPDATE

Mr. Coldren reported he spoke to Ms. Patz and she has agreed to chair the WIB in the coming year. The Committee will need to meet to discuss the remaining officers. It was noted that Board members Mary Stazi and Derek Burrows will be joining the Executive Committee.

YOUTH EMPLOYMENT COUNCIL UPDATE

The summer youth program allocations are not finalized yet and contract discussions are still underway. At the last meeting there was discussion about benchmarking and ensuring program quality. Ms. Mattick stated moving forward it is important not to change the dynamics or criteria of the current program year, but have a larger discussion with the Board in September when the program has been completed for the year and adjust criteria for the next cycle. Ms. McPheeters suggested WIB members observe the program to gain a greater understanding or have students attend a meeting to discuss what they do during their participation in the program.

NYSDOL LOCAL AND REGIONAL PLAN

Ms. Mattick stated USDOL and NYSDOL require an annual local plan. The plan this year is largely a compliance document and will likely mirror the plan from last year. Planning guidelines were issued by NYSDOL with the document due in mid June. The Plan will need to go out for a 30-day public comment period on May 14th with approval being sought from the Board at their May meeting.

MAY WIB AGENDA

Suggestions for the May WIB meeting were as follows:

- Overview of Local Plan and Approval to Submit to NYSDOL
- State of Affairs – Goals of Workforce Strategy and Where are We Now
- Affordable Care Act Update-Health Care Exchanges

Mr. Coldren left the meeting at 8:43 a.m.

DIRECTOR'S UPDATE

None

ADJOURNMENT

The meeting adjourned at 8:52 a.m. The next meeting is scheduled for Tuesday, June 4, 2013 at the Royal Court Restaurant.

Minutes prepared by Jennifer Luu.